

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



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## QIADAT 'UMUMI PRESENTATION



## Duties of Nazim 'Umumi



- ❖ It shall be the duty of Nazim 'Umumi to see that the instructions of National Markaz and Nazim Ala are being carried out and remind all concerned when necessary. (Hub of communication).
- ❖ Nazim 'Umumi shall maintain the record of proceedings of Regional Majlis 'Amila and shall also inform the Local Majalis , Regional Amila members about it and also share with Markaz through monthly report (Minutes of the meeting)
- ❖ Collecting report data from 'Amila members, compiling it and submit to Markaz after Nazim Ala sahib's approval. (By or before 14<sup>th</sup> of the month)
- ❖ Encouraging and motivating local Majalis to submit monthly reports by or before 7<sup>th</sup> of the month.
- ❖ Nazim Umumi is responsible to organize meetings of Regional Amila and Zuama majalis every month.
- ❖ Nazim Umumi is responsible to increase individual report forms (Saiq Forms).
- ❖ It is the responsibility of Nazim Umumi to ensure that Elections of Zuama, Shura Delegates and Nominations of Sadr and Naib Sadr Saf Dom are conducted in majalis with Markaz deadline.
- ❖ It is responsibility of Nazim Umumi to hold regional Ijtima and Provide full assistance to local majalis in organization of local Ijtimat.



# Qiadat `Umumi Goals for the Year 2023

- ❖ Monthly reports submission before 7<sup>th</sup> of the month.
- ❖ Meeting of the Majlis `Amila every month.
- ❖ Strengthening Effective Communications between Markaz, Region, local Majlis `Amila and Ansar members of the Majlis.
- ❖ Learning Zoom & Google Meet platforms to organize `Amila & General Body meetings.
- ❖ Organizing MACMIS training sessions at region level
- ❖ Helping other `Amila members to learn virtual meeting tools.
- ❖ Use dedicated email account of Muntazim `Umumi for all Ansarullah related communications.